



Job Description, Duties, Requirements and Expectations

Job Information

Position:	Vehicle Maintenance Mechanic	Department:	Mountain Operations
Supervising Manager:	Mountain Manager	Position Type:	Seasonal
Pay Scale:	\$12-15/hour	Uniform Requirements:	Safety Toe Footwear

Job Description

Vehicle Maintenance Mechanic repairs and maintains all resort owned vehicles and equipment including trucks, groomers/snow cats, heavy equipment, shuttle buses, ATV's, Snowmobiles, rangers, mowing equipment and golf carts.

Job Duties

- Diagnose and repair engines, vehicles chassis, electrical and hydraulic systems
- Deice snow from grooming/removal equipment
- Daily, weekly and monthly inspections and logs
- Daily and long term maintenance of diesel and gasoline engines
- Basic repair welding
- Complete repair logs
- Compile fuel logs and statistics
- Refuel all vehicles
- Operate and drive heavy equipment and busses
- Maintain a clean and organized working environment
- Use PPE and follow all safety rules and procedures
- Operate shop equipment
- Mount and balance tires
- Assist with other projects or duties as assigned

Job Requirements and Qualifications

- Follow all RMR rules, procedures and policies
- Valid State issued driver's license
- Able to drive and operate equipment for long periods
- 5 years of experience in a related field
- Must be at least 18 years of age
- Must possess a high school diploma or equivalent
- Follow instructions from the Mountain Manager
- Must be able to lift up to 75 pounds
- Must be able to work in various positions i.e. sitting, crouched, standing or laying down
- Must be able to work in adverse outdoor environments
- Must be able to work without supervision
- Must possess own tool set to complete daily tasks

Job Performance Expectations

- Communicate effectively with other mountain departments in a timely manner
- Communicate with the Lead Groomer daily
- Coordinate other groomers on daily grooming needs and planning
- Work with minimal supervision
- Coordinate and communicate with other departments in Operations Director's absence

Agreement

I have read and understand the Job Description, Job Duties, Job Requirements and Qualifications and Job Performance Expectations listed above. By signing this document, I agree that I am able to comply with the items laid out in this document and perform the obligations of this position as defined above. I further understand that this is a partial listing and additional requirements, duties and qualifications and performance expectations may change at any time, with or without notice.

Team Member Signature:		Date:	
Manager Signature:		Date:	